Contract Committee Review Request MUST BE COMPLETED IN FULL

Date: 4/23/2024

Contract/Agreement Vendor:

Tulsa Technology Center - SueAnn Cardwell

Name of Vendor & Contact Person

sueann.cardwell@tulsatech.edu

Vendor Email Address

Work-Based Learning

Dates of Service: July 1, 2024 - June 30, 2025

Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase , any titles, and details for the Board of Education to review.

B&A Connections / TTLC

Reason/Audience to benefit

5/6/2024

BOE Date

Summary

\$ 0.00

Amount of agreement

Person Submitting Contract/Agreement for Review: <u>David Sutton</u>

| PLEASE SEND | THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK |
|---|--|
| Principal <u>&/or</u> Di | rector or Administrator: |
| Does this Contra If yes, Technolog Cabinet Team M | (April 101) |
| | |
| Funding Source: | N/A No cost to the district |
| | Fund/Project OCAS Coding |
| Consent | Accept and approve the Renewal agreement between Broken Arrow Public Schools and Tulsa Technology Center for their Work-Based Learning (WBL) Program. WBL allows high school students enrolled at TTC to job shadow/volunteer at B&A Connections and Tiny Tigers Learning Center. WBL does not count for specific credits. / D. Sutton |
| Action | |

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.

This area must be complete with full explanation of contract



Work-Based Learning (WBL) Sponsoring Company Agreement

Brolum Array (Sponsor Site) and Tulsa Tech agree to create a cooperative relationship to assist Tulsa Tech students in acquiring Work-Based Learning (WBL) with Sponsor Company. This Agreement is effective July 1, 2024 and ending June 30, 2025.

Sponsor Company Responsibilities

The Sponsor Company Agrees to Provide:

A WBL directly related to the student's program of study;

 An employee to supervise all student activities occurring as a result of the WBL with the sponsor company and to coordinate with the Tulsa Tech instructor/contact person;

 An experience designed to meet educational objectives with no salary expected of the sponsor company. (The company may choose to pay a student under a part-time arrangement, with no expectation of continued employment at the completion of the training program.)

A safe and healthy workplace; and

Appraisal of student's activities – signing the student weekly time sheet.

The Sponsor Company Affirms:

- It does not discriminate in employment, work assignments, or promotion on the basis of race, religion, color, ethnicity, national origin, gender, age, or disability; and
- It will not use a student trainee to displace any currently employed worker.

Tulsa Tech Responsibilities

Tulsa Tech Agrees to Provide:

 A student who has been educated in his/her responsibility to abide by all rules and regulations of the Tulsa Tech program and the sponsor company in order to participate; and his/her duty to maintain confidentiality with respect to all proprietary and confidential information about the sponsor company;

 The technical instruction needed by the student to participate in worksite activities, including industry-appropriate workplace safety training;

Instructor has evaluated the level of readiness of student based on course objectives;

Confidentiality with respect to all proprietary and confidential information about the sponsor company; and

 Accidental injury insurance coverage for all unpaid students participating on-site of Sponsor Company.

Shared Responsibility

The sponsor company and Tulsa Tech agree to:

Share information concerning the student's performance in an effort to ensure successful progress;

| By(Sponsor Company Representative) | _ Date | Student Name: Business Name/Address: |
|------------------------------------|--------|--------------------------------------|
| By(Tulsa Tech Representative) | 04/1 | Contact Person: Phone #: |